

## Maidwell with Draughton Parish Council

**All Councillors are summoned to the Annual Parish Meeting and Annual General Meeting of Maidwell with Draughton Parish Council to be held at Loder Hall, Maidwell, on Wednesday 14<sup>th</sup> May 2025 at 7.30pm**

*Members of the public and press are invited to attend and to participate in the Open Forum*

### AGENDA

#### **ANNUAL PARISH MEETING – 7:30PM**

1. Welcome
2. Councillor Introduction
3. Open Forum

#### **ANNUAL GENERAL MEETING – approx. 8pm**

1. Election of Chairman
2. Election of Vice Chairman
3. To receive and approve apologies for absence
4. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
5. To resolve that Maidwell with Draughton Parish Council meets the eligibility criteria to exercise the **General Power of Competence** until the date of the next Annual Meeting of the Council in an Election Year – See briefing document
6. Note re Important Forms:
  - i. **Register of Interests** (Statutory Requirement) within 28 days of taking office
  - ii. **Election Expenses** (Statutory Requirement)
  - iii. **Declaration of Acceptance** – Received above
  - iv. **GDPR Security Compliance Checklist**
  - v. **Consent to Receive Summons via Email**
  - vi. **Code of Conduct**
7. To receive Councillors' Declarations of Office and, for any not received, determine when they shall be received – Note: any absences
8. Co-option of New Councillor
9. To receive and approve for signature the minutes of the meeting held on 12 March 2025 and the extraordinary meeting held on 16 April 2025
10. Matters arising from the minutes of the meeting held on 12 March 2025:

- i. **(90i)** Planning – Land at Dale Farm – Extraordinary meeting held on 16 April 2025. Comments submitted to WNC by the PC. Awaiting committee date.
11. Open Forum (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
12. Speeding Traffic through Maidwell
  - i. Road re-surfacing
    - Items 3,5 & 6 from the original list – Due to be completed under Highways Budget 2025/26
    - Bridge collapse Blueberry Lane
  - ii. SID Data (Loder Hall signs) – Cllr Goddard
13. Sustainability
  - i. Maidwell-Being – Cllr Goddard/Cllr Hackworth
  - ii. Recycle Bins – Approval of purchase of 2 large teracycle bags
14. Policies
  - i. Standing Orders – No changes
  - ii. Code of Conduct – No changes
15. Review of Councillor Responsibilities
16. Annual Insurance Renewal – 3 quotes received. See note circulated.
17. Resolution to approve purchase of a new litter picking sign for the village Womble group – Original sign stolen. Replacement quote **£ 160.27 (incl VAT)** from Start Safety
18. Bank Signatory – Councillor required to replace resigning Councillor to have same permissions as Clerk but not an authoriser.
19. Confidential Item - Clerk Appraisal
20. Opportunity for 2 delegates to attend the WNC Annual Parish Conference – Parishes in Partnership – 12<sup>th</sup> June 2025 10-2:30pm at Franklin Gardens.
21. Reports:

**Planning - None**

**Consultations/Engagement Activities:**

- i) **Deadline Passed: Pharmaceutical Needs Assessment** - West Northamptonshire Health and Wellbeing Board have produced a draft Pharmaceutical Needs Assessment (PNA) report and is seeking feedback before it is finalised. The PNA aims to assess local pharmacy services and identify areas for improvement based on reviews of services and feedback from public engagement completed last year. **This consultation closed midnight 1 May 2025.**

All WNC consultations can be found on this website. [https://westnorthants.citizenspace.com/consultation\\_finder/](https://westnorthants.citizenspace.com/consultation_finder/)

**Finance:**

**22. Audit 2024/25**

- i. Receive the Internal Auditors Report and note any actions.
- ii. Resolution to approve Section 1 Annual Governance Statement 2024/25
- iii. Resolution to approve Section 2 Accounting Statements 2024/25
- iv. Resolution to approve the Certificate of Exemption

**23.** Clerk to produce year-end accounts to 31<sup>st</sup> March 2025 and the new financial year accounts to 30<sup>th</sup> April 2025 along with bank reconciliation, bank statement and spend v budget v forecast.

**24.** Resolution to approve payments.

- i. Parish Clerk – Apr-May'25 - **£ 594.80**
- ii. Expenses – Parish Clerk – Heating/ZeroWasteBag - **£ 96.50**
- iii. Blades – Grass Cutting Inv 6 – Apr'25 - **£ 378.59**
- iv. NCALC – Annual Fee Inv 4453 - **£ 599.91**

Resolution to approve payments made since last meeting

- i. Invoice to be signed only as payment made

Direct Debits

- v. Npower – Streetlight Electricity Feb'25 - **£ 67.08**
- vi. Npower - Streetlight Electricity Mar'25 - **£ 65.34**

Resolution to approve any additional payments received since publication of agenda

**25.** Correspondence (Additional correspondence not written below for noting only)

**26.** Date and Time of Next Meeting – The next meeting will be held on **Wednesday 9<sup>th</sup> July 2025** at 7.30pm at Loder Hall, Maidwell

***Dates of Future Meetings***

*Wed 9th July 2025*  
*Wed 10th Sept 2025*  
*Wed 12th Nov 2025*  
*Wed 14th Jan 2026*  
*Wed 11th Mar 2026*  
*Wed 13th May 2026*

**27.** Close of meeting



Mrs Sarah Smith, Parish Clerk  
Maidwell & Draughton Parish Council

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07/05/25